

CHANGE NOTICE FOR MANUAL

Date: April 28, 2008

Manual: Division of Aging and Adult Services

Change No. 01-2008

To: County Directors of Social Services
Adult Services Supervisors
Family Support/Child Welfare Supervisors
Child Care Subsidy Supervisors
Services to the Blind Social Worker

Effective: Upon Receipt

Background: Volume VI, Chapter II (Conditions for the Provision of Social Services) of the Family Services Manual is replaced by Division of Aging and Adult Services Manual entitled Requirements for the Provision of Services by County Departments of Social Services.

This new, updated manual applies to the delivery of all social services provided by county departments of social services. It reflects changes made to NC Administrative Code Title 10A, Subchapter 71R – Social Services Block Grant; and NC Administrative Code Title 10A, Subchapter 67A – Social Services – Procedures, General Administration. These changes became effective November 1, 2007.

A workgroup comprised of local DSS providers, staff from the divisions of Social Services, Aging and Adult Services, Child Development and Services to the Blind met for an extended period of time to make needed manual revisions. Most of the rules changes were made to update language, meet current rule-making requirements and clarify program requirements. These changes have not caused significant changes in implementation at the local level.

Please remember that this new manual outlines the general requirements for service delivery, and does not address procedures and requirements in an all-inclusive manner. Specific requirements imposed by Federal regulations or State law on the provision of services under certain funding sources are addressed in specific service manuals. In order to assure that all service, funding and reporting requirements are met, this manual should also be used in concert with the SIS Manual.

The new manual can be accessed at:

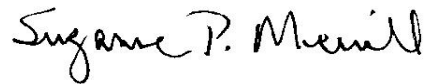
<http://www.ncdhhs.gov/aging/adultsvcs/ssdelivery.htm>

Remove: **Family Services Manual, Volume VI, Chapter II, Conditions for the Provision of Social Services**

Insert: **Division of Aging and Adult Services Requirements for the Provision of Services by County Departments of Social Services**

Please ensure that staff responsible for the delivery of these services are made aware of this policy change. Should you have any questions, contact your Program Representative or Kate Walton, Social Services Program Coordinator at 919-733-3818 or Kate.Walton@ncmail.net.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill". The signature is written in a cursive, flowing style.

**Suzanne P. Merrill, Chief
Adult Services Section**

SPM/nw

Attachment